



Service Report

Field form — one per visit

JOB

CUSTOMER

PROPERTY ADDRESS

CUSTOMER EMAIL

SERVICE DATE

TECHNICIAN

WORK ORDER #

TIME ON SITE

REASON FOR THE VISIT

SYSTEM

TANK SIZE (GAL)

GAUGE READING (%)

PRESSURE TEST

LEAK CHECK

REGULATOR

SYSTEM LEFT

APPLIANCES CHECKED

- | | | | |
|--|--|--------------------------------------|------------------------------------|
| ☐ Range / cooktop | ☐ Water heater | ☐ Pool heater | ☐ Generator |
| ☐ Fire feature | ☐ Outdoor kitchen / grill | ☐ Dryer | ☐ Fireplace |

WHAT WE DID — CHECK EVERYTHING THAT APPLIES

- | | |
|---|---|
| ☐ Pressure tested the system | ☐ Leak check on all connections |
| ☐ Checked the regulator | ☐ Adjusted the regulator |
| ☐ Replaced the regulator | ☐ Checked the tank and gauge |
| ☐ Tightened fittings | ☐ Repaired a gas line |
| ☐ Replaced an appliance connector | ☐ Cleaned and adjusted burners |
| ☐ Serviced a shutoff valve | ☐ Cleared or fitted a sediment trap |
| ☐ Relit pilots and tested appliances | ☐ Checked clearances around the tank |
| ☐ Walked the customer through the system | |

ANYTHING ELSE WE DID

PARTS USED

PAYMENT

INVOICE #

AMOUNT



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SIGN-OFF

Technician signature

Date

Customer signature

Date